

Training Course

Management and Support of Volunteers Working with Marginalised Groups

Dear partners and friends,

The training course, "**Management and Support of Volunteers Working with Marginalised Groups**" will be held in October 2017. The training course will take place in Croatia (Selce) from **10 October** (arrival before 17:00 h) to **18 October** (departure after breakfast) 2017. We kindly ask you to spread this call for participants and recruit participants as soon as possible.



ABOUT THE TRAINING COURSE

The core activity of the project is an 8 days long TC. It will be organised in Selce, from 10th till 18th October 2017. Project will gather 30 participants, trainers and staff from 9 organisations and countries (Croatia, FYR Macedonia, Slovakia, Czech Republic, Poland, Turkey, Bulgaria, Italy, Greece).

The main aim of this training course is to develop youth workers' / participants' competences in sustainable and holistic work (management, supervising and mentoring) with volunteers that are engaged within our activities with marginalised groups, thus improving volunteering for inclusion at local and national levels in the countries involved.

Objectives:

- Exchange realities and practices from different countries on insights and perceptions about youth work and volunteering programmes with marginalised groups
- Motivate participants to and empower them for active promotion of combating social exclusion in their projects
- To provide opportunity to improve skills and knowledge on step-by-step development and implementing of the volunteering programmes for inclusion within our organisations
- To empower participants to act as effective volunteer managers, supervisors and mentors of the volunteers working with marginalised groups, and for the benefit of youngsters our beneficiaries and the local communities
- Introducing the E+-YiA, its connection with volunteering in general and the possibilities it can offer through different projects to our volunteers / beneficiaries
- Developing new projects and future European level cooperation among partners with the aim to raise quality of volunteers' satisfaction and progress, volunteer programmes and volunteer management in our organisations.

REQUIREMENTS FOR PARTICIPANTS

- Aged 18 and above
- To be active youth workers / leaders who are willing to apply and multiply the knowledge received on this training course.
- Willing to improve and promote volunteering for inclusion in their communities.
- Able to work well in English.
- Willing to share the new knowledge with the members of his/her organization once he/she returns.
- Able to attend the entire duration of the course.

The language of the training course will be **English**.

TRAVEL, ACCOMODATION, COSTS & REIMBURSEMENT

Travel costs will be reimbursed only for the cheapest way of transport and preferably for the return tickets. Travel expenses are covered by the organizers 100% up to the maximum of unit cost per distance calculator and means of travel, including bank transfer and other appropriate fees (for all the original tickets and ways of travel that are plane, bus, train or ferry, NOT taxi and NOT car).

Participants must keep all travel documents (tickets, travel agency invoices and boarding passes) as organizers are able to make any reimbursement only on the bases of presented documents!

The travel reimbursement will be done by bank transfers **after you return home** and send us the **ORIGINAL** boarding passes and tickets (and after you submit/send us the filled in evaluation forms of the training course). When you are buying a ticket, ask for additional bill as well, if possible!

When you will plan your trip and BEFORE buying your tickets, especially if your planned travel itineraries are different than 10th – 18th October 2017, please inform us in advance, so we can approve your tickets and travel costs. Also, if you travel from elsewhere than the town and country of the sending organisation partner in this project, please, inform us, as we need to approve it as well. Thank you in advance!

When planning your trip have in mind there is an airport in Zagreb, the capital of Croatia (<http://www.zagreb-airport.hr>) and from there you can take a bus to Selce.

We expect participants to arrive to the hostel in Selce no later than 17:00 h on October 10th 2017, so when selecting your flight to Zagreb you should arrive there no later than 13:30 h in order to arrive at the hostel on time.

For additional information, or to clarify anything in advance please feel free to contact the organizers.

Participation Fee: NONE!

Participants will be accommodated in *Hostel Karlovac* (<http://www.hostel-karlovac.hr>) in Selce. Organisers will provide 3 meals and 2 coffee breaks per day. All additional meals, drinks and other needs will be covered by participants themselves.



APPLICATIONS

If you are interested to participate in the training course, please complete the online [Application form](#) no later than the **23rd September 2017**. Selected participants will receive the detailed Infosheet no later than the 26th of September 2017.

By filling this Application form and taking part in the activity, participants consent to having their personal data collected for the purposes of the project documentation.

CONTACTS

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