



Co-funded by the
Erasmus+ Programme
of the European Union



Volunteering in Valmiera, LATVIA 2017/2018

We are going to host 4 volunteers from following countries:

Czech Republic, France and Germany.

Project title: Volunteers for youth, seniors and philanthropy in Valmiera 2017/18

Travel dates: 1 October 2017 – 1 September 2018
(11 months).

Venue: Valmiera, Latvia

Coordinator of the project is Valmiera Region Community Foundation (*Valmieras novada fonds*), but hosts are two: foundation itself and also Senior Residence “Valmiera”. See details appropriate to your country!



Valmiera with nearly 30'000 inhabitants is the 8th largest town in Latvia, economic capital of Northeastern region (Vidzeme). While it is not too big in European context, it provides all services one might need, including shopping, restaurants, culture, medical treatment, full range of education etc.

Distance to Riga is 110km, closest seaside is just 70km away, but Estonian border – 50km.

Hosting and sending organizations in 2017/2018

Your country	Your Sending Organization	Hosting Organization and position
 Czech Republic	European Youth Centre Břeclav	Valmieras novada fonds – Youth House „Ceplis”, work with youngsters
 France	Eurocircle	Senior Residence „Valmiera”
 Germany	Eurocircle Deutschland	Senior Residence „Valmiera”
	Eurocircle Deutschland	Valmieras novada fonds – video and photo

POSITION: YOUTH HOUSE “CEPLIS” AT THE FOUNDATION

In our foundation’s office we will host 2 volunteers.

You as “youth worker” will be in close touch with the second volunteer that produces photo and video stories from our events etc. Both of you will be helping each other to diversify daily routine.

VOLUNTEER’S PROFILE

It does not matter if you are a girl or a boy. It does not matter if you have just graduated secondary school or if you have had 10 years of working experience. You only have to be open-minded, willing to learn and do a lot as well as to be away from your home sweet home for 11 months!

We expect our volunteer to be:

- aged between 17-30 years because Erasmus+ programme says so;
- active, enthusiastic and responsible because local youngsters will take an example from you;
- creative because you will be responsible for getting people to come, to enjoy time with you and to come again with their friends;
- self-organized because you will be the leader of this process, not just assistant;
- with high self-initiative because success and fun will depend very much on activities that you suggest, create and realize;
- with strong motivation because there might be unsuccesses among happy moments.

YOUR TASKS AND RESPONSIBILITIES

Let’s start the story from other side! In our yard, there is small building called “Ceplis” (like “Bakery”). Inside rooms give wonderful space for informal and little events. Previous French volunteer started with some cultural exchanges and with “Open hours” twice a week.

You will have to:

- promote “Ceplis” as an open space for local youngsters, so they can organize their own events and meetings there. Youth is welcome to use our “Bakery”.
- organize and promote your own events: board games, movie nights, media workshops, thematic parties, such as literature corners, language clubs, drama afternoons etc. List is never ending.
- assist our “Youth Bank” team at their fundraising activities. Youth Bank (in Latvia we, actually, call it “Lab of Youth Ideas”) is group of 5-15 youngsters under the roof of foundation, and they raise money between September and March to distribute it to various youth initiatives in spring.



Take a look here: www.facebook.com/JauniesuCeplis

PRACTICAL AND FINANCIAL INFORMATION

Volunteers will be **accommodated** in apartment, owned by the foundation and used solely for EVS right now.

Apartment has 66m² area, 3 rooms, fully equipped kitchen, separated toilet and bathroom.

It will host 4 volunteers: two smaller rooms for two people and one largest room shared between two people. Depending on genders and desires of volunteers, we will negotiate or make lottery on room distribution :)

Internet is included.

See **Google map** to find locations of apartment and working places in Valmiera: <https://drive.google.com/open?id=1jE245N4SHbrJHRBecqS4I5jg5aY&usp=sharing>

Food money is 150 €/month, which covers food and basic household stuff. Past volunteers confirm: it is enough for homemade meals, some meals at simple restaurants and even high-class restaurant couple of times a month. For example, our office has daily lunch in diner for 2-2,50 €.

Senior Residence provides breakfast and hot lunch for even cheaper prices.

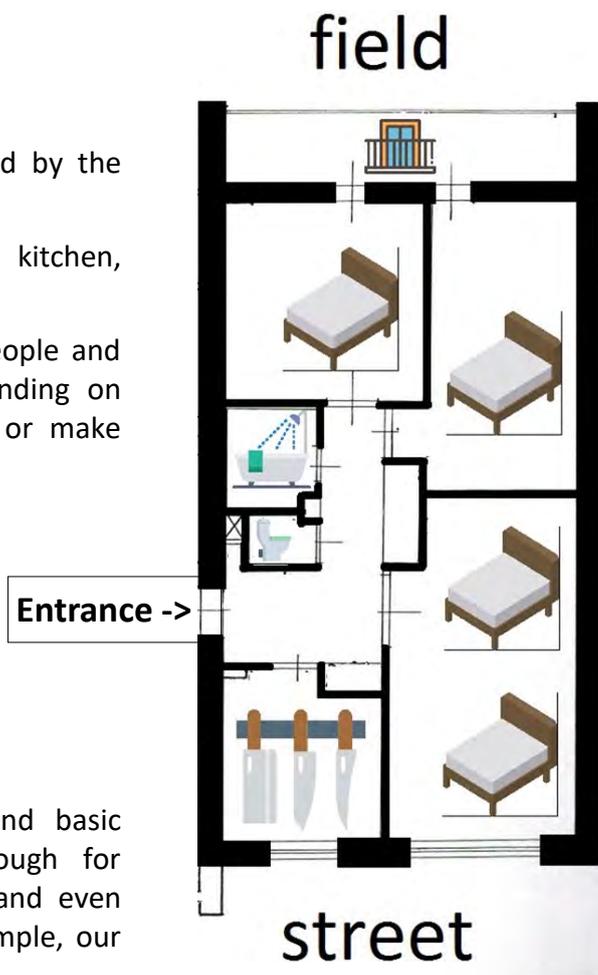
Foundation does not provide feeding services.

Pocket money is 80 €/month, and can be used for whatever you want. No reports needed.

Travel costs will be covered up to 275 € (CZ, DE) or 360 € (FR). This includes ground transport from your home to nearest airport/bus station and also from Riga to Valmiera. Onward trip will be reimbursed upon your arrival, but return trip can be purchased directly by us.

Funding will be transferred once a month to your **bank account** (Latvian or any other EU bank): pocket money – at the beginning of month, food money – after report with receipts is given.

Volunteers get Latvian mobile phone number. (We kindly ask to have your own device, please.)



ABOUT US

Valmiera Region Community Foundation (coordinating organization) is modern philanthropic organization that supports local people's initiatives to improve their lives in Valmiera and its surroundings, emphasizing that our own resources and forces can do a lot of good work. Fundraising and communication with our donors and local community is our main job.

Meanwhile, we coordinate EVS projects since 2013, but host volunteers in office – since 2016.

Short movie about EVS project in 2016/2017 is produced, but will be published until September 2017.

You will find it here: www.youtube.com/ValmierasFonds



Foundation's team on boat trip in August 2017: staff and volunteers, some board members and EVS volunteers

HOW TO APPLY

Please send your CV and motivation letter to our sending partner in your country:

- Czech Republic: European Youth Centre Břeclav, eycb.info@gmail.com, www.eycb.eu
- France: Eurocircle (based in Marseille), sve@eurocircle.info, www.eurocircle.info
- Germany: Eurocircle Deutschland (based in Berlin), info@eurocircle.de, www.eurocircle.de

After reviewing applications, Skype/phone interviews with selected candidates will take place.

After interviews, we will let you all know results.

If you have any questions to clarify, do not hesitate to contact your sending organization or us:

Ansis Bērziņš, Executive Director of the foundation

E-mail: ansis.berzins@vnf.lv

Mobile phone: +371 26136756

Website (Latvian only): www.vnf.lv

Facebook page (good for pictures): www.facebook.com/ValmierasFonds