

Volunteering in Valmiera, LATVIA 2018/19

We are going to host 6 volunteers from 4 countries.

Project title: Community volunteers 2018/19

Travel dates: September 2018 – August 2019
(11,5 months; see dates for each position).

Venue: Valmiera, Latvia






Coordinator of the project is Valmiera Region Community Foundation (*Valmieras novada fonds*), but hosts are four: foundation itself, Senior Residence, Youth House and kindergarten. See details below!



Valmiera with nearly 30'000 inhabitants is the 8th largest town in Latvia, economic capital of Vidzeme (Northeastern region). While it is not too big in European context, it provides all services one might need, including shopping, restaurants, culture, medical treatment, full range of education etc.

Distance to Riga is 110km, closest seaside is just 70km away, but Estonian border – 50km.

Hosting and sending organizations in 2018/19

Your country	Your Sending Organization	 Hosting Organization and position
 Czech Republic	European Youth Centre Břeclav	Valmieras novada fonds – video and photo
 Germany	Eurocircle Deutschland	Senior Residence „Valmiera”
		Youth House „Vinda”
 Portugal	Casa da Horta, Associação Cultural	Senior Residence „Valmiera”
		Kindergarten „Pienenīte” (<i>Dandelion</i>)
 Romania	Asociația Curba de Cultura	Valmieras novada fonds – Youth House „Ceplis”, work with youngsters

POSITION: PHOTO & VIDEO AT THE FOUNDATION

In our foundation's office we will host 2 volunteers.

You as photo & video person you will be in close touch with the second volunteer that works with youth. Both of you will be helping each other to diversify daily routine.

TIMELINE: preferred arrival between September 3-7, departure between August 18-22 (2019).

VOLUNTEER'S PROFILE

It does not matter if you have just graduated secondary school or if you have had 10 years of working experience. You only have to be open-minded, willing to learn and ready to be away from your home sweet home for almost a year!

We expect our volunteer to be:

- aged between 17-30 years because Erasmus+ programme says so;
- creative, having fun at being productive;
- self-organized because you will work on projects from the first minute to publication;
- ambitious to get the most out of your own abilities;
- ready to learn on your own;
- with at least basic knowledge and high interest to learn video and photo production.

YOUR TASKS AND RESPONSIBILITIES

Our foundation is always trying to keep up an active social media presence. In terms of visual material, that is where you come in!

Your responsibilities will be:

- Shoot and edit photos and videos of our charity events.
- Concept, filming and editing of long-term video stories about community projects that we fund.
- Create promotional clips, online banners and posters, also for print.
- Help your fellow volunteers with their projects.

WHAT YOU EXPERIENCE

- Developing ideas and concepts together with your colleagues.
- Learning to use professional programs like Adobe Premiere, Photoshop, InDesign and Illustrator on a semi-professional level.
- Working with Latvians who are active in local philanthropy and community projects.



PRACTICAL AND FINANCIAL INFORMATION

6 volunteers will be **accommodated** in a private house or in 2 apartments, to be rented by the foundation for EVS. Specific locations should be selected by the end of August.

We will ensure that apartment/house has fully equipped kitchen, WC, bathroom, heating system, internet. Each room would host 1-2 volunteers.

Accommodation will be located within 5-30min walk from work, as Valmiera is not too big town. City buses are available. Also, 3 bicycles are available for volunteers to share.

See **Google map** to find EVS-related locations in Valmiera: <https://drive.google.com/open?id=1jE245N4SHbrJHRBecqS4I5jg5aY&usp=sharing>

Food money is 150 €/month, which covers food and basic household stuff. It is enough for homemade meals or our contracted diners, some meals at simple restaurants and even high-class restaurant couple of times a month. For example, our office has daily lunch in diner for 2-2,50 €.

Senior Residence and kindergarten provide hot lunch for even cheaper prices.

Foundation and "Vinda" do not provide feeding services.

Pocket money is 3 €/day, and can be used for whatever you want. No reports needed.

Travel costs will be covered up to 275 € (CZ, DE, RO) or 360 € (PT). This includes ground transport from your home to nearest airport/bus station and also from Riga to Valmiera. Onward trip will be reimbursed upon your arrival, but return trip can be purchased directly by us.



Current EVS volunteers with one of mentors during award ceremony "Volunteer of the Year 2017"

Funding will be transferred once a month to your **bank account** (Latvian or any other EU bank):
pocket money – at the beginning of month, food money – after report with receipts is given.

Volunteers get Latvian mobile phone number. (We kindly ask to have your own device, please, but we have one spare old fashioned handset.)

ABOUT COORDINATING ORGANIZATION

Valmiera Region Community Foundation is philanthropic organization that supports local people's initiatives to improve their lives in Valmiera and its surroundings, emphasizing that our own resources and forces can do a lot of good work. Fundraising and communication with our donors and local community is our main job.

Meanwhile, we coordinate EVS projects since 2013, but host volunteers in office – since 2016.

Short movie about EVS in 2016/17 is here:
<https://youtu.be/prwt7OIVMgo>

Video about volunteers of 2017/18 will be produced by September.

You will find it here: www.youtube.com/ValmierasFonds



Foundation's team on boat trip in August 2017: staff, some board members, local and EVS volunteers

HOW TO APPLY

Please send your CV and motivation letter to our sending partner in your country:

- **Czech Republic:** European Youth Centre Břeclav, eycb.info@gmail.com, www.eycb.eu
- **Germany:** Eurocircle Deutschland (Berlin), info@eurocircle.de, www.eurocircle.de,
- **Portugal:** Casa da Horta (Porto), sve.casadahorta@pegada.net, casadahorta.pegada.net
- **Romania:** Curba de Cultura (Izvoarele, PH), sorin@curbadecultura.ro, www.curbadecultura.ro

After reviewing applications, Skype/phone interviews with selected candidates will take place.

After interviews, we will let you all know results.

If you have any questions to clarify, do not hesitate to contact your sending organization or us:

Ansis Bērziņš, Executive Director of the foundation

E-mail: ansis.berzins@vnf.lv

Mobile phone: +371 26136756

Website (Latvian only): www.vnf.lv

Facebook page (good for pictures): www.facebook.com/ValmierasFonds