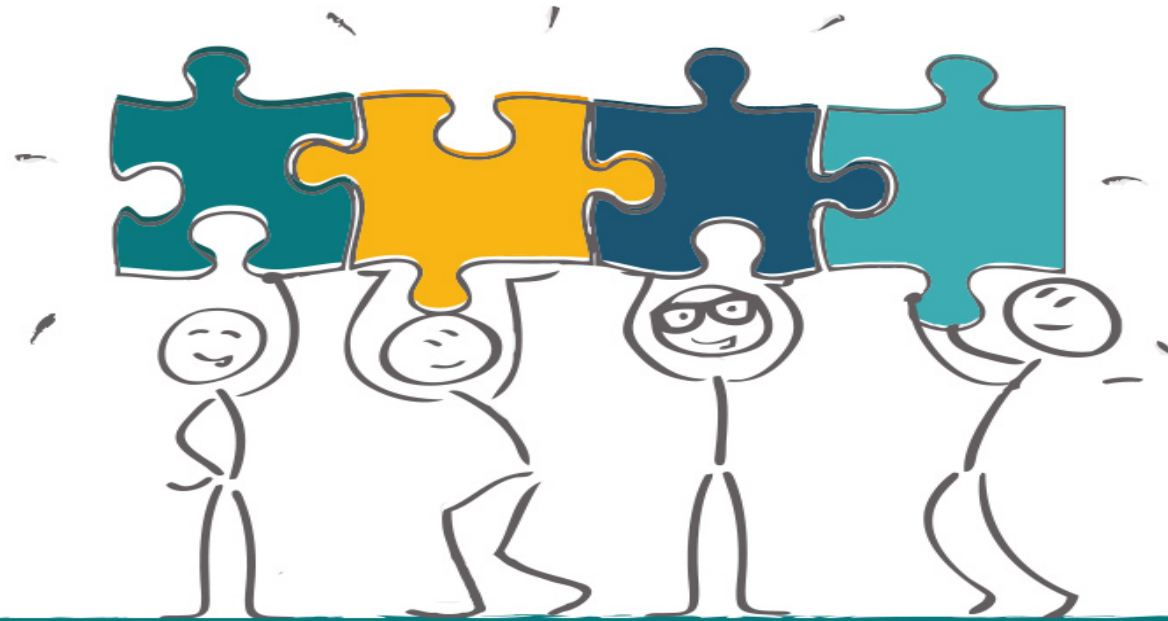


INFO PACK

ToT Simulation Based Learning



Salerno, Italy, 6th– 13th of May 2019

K1: Learning Mobility of Individuals - Training Course

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ToT Simulation Based Learning SUMMARY

NICOLA Italy will host in Salerno (Italy) a Training of Trainers named "ToT on -Simulation-based learning" on designing and implementing of Simulation Games for Youth. The ToT is designed for 26 youth workers from 12 program countries (Italy, Turkey, Czech Republic, Lithuania, Portugal, Greece, Romania, Sweden, United Kingdom, Germany, Belgium and Slovenia). The Overall Goal of this ToT is to pass on the method of simulation games in order to enable the participants to use it in their work. To effectively achieve this goal, we do not only want to demonstrate the variety of different formats of simulation games, but also breed enthusiasm among the participants concerning the method, by letting them experience it. The training by this will improve training competencies of trainers, facilitators and team leaders in the field of non-formal education and youth work.

In the beginning of the training the participants will experience two different types of simulation games. In the end of the training the participants will create their own simulation games, and being enabled to conduct them with their own target groups on topics they chose for themselves if they work on international or local youth projects. The training course is based on a non-formal and a trainee centered approach putting the needs and abilities of the participants into the center of the training.













ToT Simulation Based Learning OBJECTIVES

The overall goal of the project is to bring existing expertise, with an exchange among our partners, together and to carry them out in a seminar about simulation games. The participants shall be introduced to various methods of SimGames and furthermore have the possibility to create an own simulation game. The simulation games designed by participants will show different aspect of local /international problems and will include all permanent priorities. Like this we contribute to a dialogue between two EU-countries and Turkey. With an intensive exchange during the training the participants get involved in a dialogue about their cultural similarities and differences and in consequence the framework for a dialogue between the participants increases and they will be enabled to live an active citizenship. The exchange during this training is especially good to strengthen solidarity and social cohesion amongst young people, coming from EU-countries and Turkey, since it regards differences but does not hold on to those. Furthermore in the training we will try to elaborate how each participant can integrate themselves in the solidarity network with their own knowledge. The exemplary method of Sim-Games qualifies for further activities in all participating countries and forces the network and competencies in national and international youth work beyond the borders of the EU. This is why the organizations and individuals shall still keep in touch about the experiences that they have made and use the simulation games after the training. In total we believe to contribute considerably to the goals of Erasmus+ with this project.

ToT Simulation Based Learning METHODOLOGY

The used methods in the workshops depend on the different topics. In general, the following methods will be used during the training: Team-building measures, guided discussions in the plenum, work in small groups on different topics, simulation games and role plays, presentation of the results in the small groups as well as in the plenum (protocols, wallpapers, flip charts, graphics and pictures), monitoring and evaluation methods. Furthermore the participants are free to follow own creative ideas within the workshops. Trainings live with the commitment of their participants. This is why it will be very important for the implementation that the participants develop their own creative ideas and projects, while the trainers are only introducing the topic and guiding the participants with some advice. This corresponds to a non-formal learning process, which aims at the specific development of project ideas and the mutual profiting of different experiences, skills and knowledge of the participants. Beside the provided framework for non-formal learning, the participants will be responsible for their proper development. Before project start each of participants will have the task to think about one idea of simulation games according with their realities and to prepare them selves for sharing their experience. During the project will be apply the concept Learning by Doing

THE PARTNERSHIP

	Italy	<u>"NICOLA" (New International Company of Live Arts)</u>
	Turkey	<u>Modern Gençlik Akademisi Derneği</u>
	Czechia	<u>EVROPSKE CENTRUM MLADEZE BRECLAV</u> <u>EUROPEAN YOUTH CENTRE BRECLAV Z. S.</u>
	Slovenia	<u>Akademija za razvoj mladih</u>
	Greece	<u>INSTITOYTO KOINONIKIS KAINOTOMIAS KAI SYNOXIS</u>
	Belgium	<u>Cirque et arts en liberté</u>
	UK	<u>Bauhaus Cafe CIC</u>
	Sweden	<u>Nordic European Mobility</u>
	Portugal	<u>ADAMASTOR - ASSOCIACAO CULTURAL</u>
	Romania	<u>ASOCIATIA GEYC</u>
	Lithuania	<u>Centre of Creativity and Innovation</u>
	Germany	<u>Zentralrat der Serben in Deutschland e.V</u>



ToT Simulation Based Learning PROGRAM



The activities will be divided in the three phases of preparation, implementation and evaluation:

For the PREPARATION - spreading the information about the course; selection and preparation of the participants (Gender Balanced, involving representatives of minorities); filling the forms; preparing presentations (NGO, Intercultural Evening, activities); fixing practicalities by the host organization.

For the IMPLEMENTATION - ice breaking games; team building activities; deepening the topics by discussions, round tables, working in small groups, role playing, simulations; theoretical inputs (external speakers, definitions, tools, institutions and documents that deal with minorities); presentation of Erasmus+; planning of follow up.

For the EVALUATION - understanding expectations and needs through the preliminary forms; expectations, contribution and fears activity; daily reflection groups; mid-term evaluation; final evaluation; monitoring of follow-up activities

PARTICIPANT PROFILE

Related to that, we asked the partner organizations to identify their possible participants needs and past experiences related to this particular project and it can be summarized briefly on following :

- 18+ (NO AGE LIMITS)
- has been involved in non-formal education context in local level as youth trainer or youth leader
- Motivation to take part in a mutual learning process in an intercultural setting
- has interest to work on simulation games
- sensitive on the non-formal methods topic and willing to create follow-up actions
- has a sufficient level of English (B1-C1)
- less knowledge on non-formal education either simulation games

The selection criteria's of participants:

We will focus to involve participants that use innovative non formal education methodologies, such as simulation games, to have different points of view and a wide spectrum of situations, sharing best practices and challenges in different contexts, and significantly increasing the knowledge and confidence of the participants on the topic. According to non-formal pedagogical approach, participants will be selected on the basis of their real interest to participate and the content of the training will reflect firstly the needs, interests and expectations expressed in the application form sent by participants before starting the training, then, during the course, participants will be asked to express their expectations and needs throughout the process, for examples during the reflection groups, taking place every day.



PREPARATION OF PARTICIPANTS



Language: The language of the course is **English**. Participants should be able to communicate in English.



Intercultural Evening

During a special evening we will share characteristics from our culture. We ask you to bring foods and drinks to share! You can also think of some other things to share with the group from your culture: stories, dances / songs etc. In case you play an instrument, it might be very nice to bring it. Just no power point presentation or country promotion videos, as it would be the best if you can share something in your own words! By the way, to present something from your culture does not mean it has to be something from your country: it can also be from a region, a city etc. **PREPARE A SPECIAL INTERCULTURAL EVENING AS WE MIGHT PRESENT IT AT THE LOCAL MUNICIPALITY WITH THE COMMUNITY PARTICIPATION!!!**



Homework and Daily Program

Two weeks before the Training Course we will send you a small homework to complete in your Country group. The Daily program will be also sent after the homework.

PREPARATION OF PARTICIPANTS



NGO Fair

One of the aims of the Training Course is to develop cooperation and new projects between the NGO's/ That is why we are going to organize an NGO fair where every organization will have a chance to present itself. Make sure you bring some informational materials, flyers, booklets or publications representing your organization. **THIS MIGHT TAKE PLACE ON THE SAME NIGHT OF THE INTERCULTURAL AT THE LOCAL MUNICIPALITY**



YOUTHPASS Certificates

All participants will receive a Youth Pass certificate in the end of the Training Course. Upon their request participants will get also Annex to Youth Pass with 8 Key Competences.

REQUIREMENTS

All participants and organisations must provide to NICOLA ITALY:

- **Organisations MUST find the participants by the 30th March 2019**
- **Participants MUST fill in the online questionnaire by the 30th March 2019. (Which will be send participants after the selection).**
- **Participants MUST purchase tickets by the 30th March 2019**
 - **Do not forget your TICKET INVOICE - BOARDING PASS**
- Copy of **Passport/ID** (needed for the Erasmus+ mobility tool where all information about the participant has to be filled in)
- Visa information** (if needed)

All documents can be found [here](#) at Google Drive and must be sent to project assistants before booking tickets.

TRAINING COURSE IN SALERNO



VENUE: [Silvian Heach Hotel](#)

Via Nuova Sarno, 554 80036 Palma Campania (NAPOLI), Italy

DATES: 6th of May – 13th of May, 8 day (Participants have to arrive before than 17:00, participants have to leave no earlier than 12:00)

The participants will learn and strengthen their knowledge in regards to:

There will be bus arranged for all of participants to reach project venue as there is no public transport available, for this reason there will be 20EUR deducted from the travel limits. The details of meeting point for bus will be announced after the selection of participants.

- SimGame understanding related to design an adequate simulation, with respect to scenario, rules and procedures.
- Correlate between education\training and real life social problems
- Utilize their analytical, negotiation and conflict resolution skills
- Practice the freedom of analyzing difficult situations\problems in a safe space
- Get instantaneous feedback from trainers on their decisions and it is consequences
- Make decisions, negotiations, and work in team
- Be able to be confident and critical, improve communication skills and problem solving skills
- Communication skills useful in planning a communication strategy through which reach their goals and disseminate the results of their own SimGames
- Managements skills on how to create successful SimGames

All participants will receive Youthpass at the end of TC.

TRAVEL COSTS

In line with the **Erasmus+ Programme**, travel costs will be refunded according to the distances calculated for the partner organizations using the **European commission distance calculator**. The participants themselves should cover extra costs (overcoming the budget limits). To ensure the best connection and management of participants, flight tickets should be bought **by the participants/partner organisations**, but **confirmed by NICOLA ITALY** (do not initiate arranging travel tickets without first consulting with the NICOLA Project Assistants). Please contact project assistants below contact details for the confirmation. Your travel days might be maximum 2 days earlier or 2 days after the project travel dates. Please keep us informed organisers to get confirmation for extra dates, otherwise travel costs will be not reimbursed.

NOTE: 1st class or other upper class flight tickets, taxi costs and travel agencies fees won't be refunded. Please use the local transport and buy economy class tickets.

**Maximum refundable travel cost per person
(including bus, train tickets and etc.):**

Country	Number of Participants	Travel Limit
Czechia	2	275 EUR
Lithuania	2	275 EUR
Slovenia	2	275 EUR
Turkey	3	275 EUR
Greece	2	275 EUR
Romania	2	275 EUR
Belgium	2	275 EUR
UK	2	275 EUR
Germany	2	275 EUR
Sweden	2	360 EUR
Italy	3	0 EUR
Portugal	2	275 EUR

REIMBURSEMENT OF TRAVEL TICKETS

Reimbursement will be made at during the Training Course upon full attendance of the TC and only after receiving the participants' original travel tickets, specifically:

1. Bus / Train reservation
2. Proof of payment (bank transfer)
3. All original tickets of bus and/or train (if any)
4. All original payment receipts (regarding visa)
5. Copy of ID/passport.

People who are coming too late or leaving the training earlier will not have their travel cost refunded (exceptions are made in force major situations).

Please note if you bought your ticket, in your local currency, which might be different to EUR, we will calculate your travel costs according to the exchange rates from official European Commission website for the month of ticket purchase:

<http://ec.europa.eu/budget/inforeuro/index.cfm?Language=en>



REIMBURSEMENT OF TRAVEL TICKETS

NOTES:

Reimbursement of travel costs will only be done upon presentation of all (including return tickets) original tickets, receipt/invoices and boarding passes. Print all documents related to your travel expenses. Please remember to bring the original invoices – there will be no reimbursement without the original invoices and tickets need to indicate Names of travelers, description of the journey, indication of cost, currency and date of travel.

Please do not lose your boarding passes; you will need them for reimbursement of travel cost.

If participants pay for their ticket with a credit card, they are requested to bring along the confirmation of payment (i.e. credit card slip and/or bank statement).

Reimbursement will be done in EUR, regardless of the currency indicated on the ticket and receipt/invoice. Any tickets purchased in a local currency will then be converted and calculated according to the exchange rate of the month

IF YOU CAN purchase your ticket in EU it would be better so you will NOT loose on exchange



REIMBURSEMENT OF TRAVEL TICKETS

NOTES:

Before buying the tickets, send us an email at worldwide@nicolaarts.org and leardani@youthmodern.org with the name of participant and the ticket info you wish to buy, we will respond to you with 24hours to give you the GO AHEAD!

You can also contact with us from Facebook;

<https://www.facebook.com/NICOLApersonal>

<https://www.facebook.com/ardani.style>

“VERY IMPORTANT” The refund will be done via PAYPAL make sure you have an account, it is very easy to open one. It is even better if the Organization OPEN/HAVE the PayPal account so we can pay the Organizations for ALL three participants. ASK US ABOUT IT IF YOU DO NOT HAVE A PAYPAL ACCOUNT.

ONLY CHEAPER OPTIONS ARE ACCEPTABLE

REMEMBER

You should arrive to the project on the 6th May 2019 no later than 17:00 and leave on the 13th May 2019 no earlier than 12:00

You can stay up to a maximum of 2 days before or after the project (in total).

You WILL HAVE TO arrange your own accommodation for the extra days.



The European Health Insurance Card

We would like to recommend all participants to issue by themselves their insurance: e.g. **European Health Insurance Card**.

What is the European Health Insurance Card? It is a free card that gives you access to state-provided healthcare during a temporary stay in any of the 28 EU countries, Iceland, Lichtenstein, Norway and Switzerland, under the same conditions and at the same cost (free in some countries) as people insured in that country.



Insurance cards are issued by your national health insurance provider:
<http://ec.europa.eu/social/main.jsp?catId=563&langId=en#nationalinfo>



TRAVEL INFORMATION:

How to get to Salerno ?

The nearest International Airport is Naples Capodichino (code NAP). After your arrival, you'll have different ways to reach the city.

From the airport you can take a bus for €3 (called Alibus) to Stazione Centrale in Naples (get off here for connections to Salerno via train). It also stops at Piazza Municipio near the ferry port, from which you can take a 5-minute walk to catch the Bus (SITA).

You can buy your ticket on the Alibus, and you can get it by walking right out of the airport terminal to the bus stop which is less than 20 metres from the airport terminal exit. From Naples Airport there is a SITA bus running directly to Salerno (Euros 7). This bus runs only 4 times a day, and not on Sunday. You have to walk 300 meters to reach the bus.



Transfer from stations to Project venue will be organised by the Hosting Organisation, will be sent to selected participants.

SALERNO

Salerno is the principal town of the province with the same name, and today numbers around 145,000 inhabitants. For a brief period (February to August 1944) Salerno was the capital city of Italy, during the liberation after the allied landings before the fall of Monte Cassino to the allies and the subsequent liberation of Rome.

Today it is a lively port town, that is rapidly re-acquiring a relaxing and open Mediterranean atmosphere. The port area itself is not particularly attractive, but once you get onto the promenade things get better. Worth a visit also is the Historical Old Town, which has in recent years recovered from being a virtual no-go area to being one of the best preserved historical town centers, full of tiny little passageways and hidden corners

Salerno may initially seem like a bland big city, but the place has a charming, if gritty, individuality, especially around its ostensibly tatty centro storico (historic centre), where medieval churches and neighbourhood trattorias echo with the addictive bustle of southern Italy. The city has invested in various urban-regeneration programs centred on this historic neighbourhood, which features a tree-lined seafront promenade widely considered to be one of the cheeriest and most attractive in Italy.





ACCOMMODATION & MEALS



We will have our daily activities and meals at venue
“Makumba Beach Club”!!!
<https://www.facebook.com/makumba.beachclub/>

Emergency Numbers

Main Emergency Numbers

CARABINIERI PRONTO INTERVENTO	112
VIGILI DEL FUOCO	115
SOCCORSO PUBBLICO DI EMERGENZA	113

Main Hospital Numbers

CARDARELLI	081 7471111
CENTRO TRAUMATOLOGICO ORTOPEDICO	081 2445111
COTUGNO	081 7061111
FATEBENEFRAPELLI	081 5498111
INCURABILI	081 2549111
LORETO MARE	081 2542111
MONALDI	081 7061111
PASCALE	081 5903111
PELLEGRINI NUOVO	081 2542111
POLICLINICO	081 5661111
POLICLINICO II	081 7461111

NHS walk-in health centres

S. Ferdinando - Chiaia-Posillipo	081 7613466 / 081 7183515
Fuorigrotta-Bagnoli	081 7686423 / 081 7686425



CHECK-LIST

Bring E-tickets

It is very important that you bring your e-tickets (boarding pass) with you so that we can reimburse you. Without a valid invoice and the boarding pass we would not be able to refund you the money! Also we would need the email confirmation of your flight.

Online Check-in

You may need to check in online before you travel. Check your flight provider and bring the necessary information including e-ticket.

PLEASE REMEMBER YOUR PASSPORT!

Travel Insurance

It is very important you organise your own travel insurance prior to arrival.

Receipts

Please bring all receipts with you as proof of purchase, so that we can pay you back when you arrive. Remember we can only reimburse you the costs when you have used the cheapest available option.

Baggage Allowance

Please check the baggage restrictions for your travel provider. Each company has different allowances!

What to Pack

A swimming costume

Whatever equipment you will need during your stay (please check baggage restrictions first)

New International Company of Live Arts



Contacts

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